



2023 SC EMS SYMPOSIUM MARCH 1-4, 2023 EXHIBITOR INFORMATION

We look forward to having you as an exhibitor at our show. The EMS Symposium is excited to be back at the Kingston Resort for our 44th conference. This year's conference is hosted by the SC EMS Network in partnership with the SC EMS Association.

Location

Embassy Suites Kingston Plantation
9800 Queensway Blvd
Myrtle Beach SC 29577

If you have questions, contact SCEMSA/Mary Napier at mary.napier@scemsa.org or 785-783-5494.

Online registration

To register as a sponsor or exhibitor, visit: scemsa.org/symposium-exhibits

Registrations will only be taken online. You will have the option to pay with credit card or you will automatically get an invoice emailed to you that you can turn in for payment. Booth space will not be reserved until payment is received.

Registration Deadline

To meet the early registration deadline, your online registration must be received on or before Feb. 1.

The final exhibit registration and payment deadline is Feb. 15, 2023. **Your payment must be received by Feb. 15, 2023 or there will not be a space for you. Please note that this exhibit hall does sell out, so register early!**

The conference committee cannot guarantee accommodations after the final deadline, and after that date you won't be in the conference on-site information.

Booths

The exhibit hall is carpeted with a blue carpet with grey designs. Draping will be royal blue. All booths include skirted tables and chairs, plus a small trashcan. *Electical and wifi are available through the hotel. See page 3 for details.*

- Single booths – 2 tables, 2 chairs, one trash can
- Double booths – 4 tables, 4 chairs, two trash cans
- Ambulance spaces – include two tables and two chairs with each unit (parked outside).

Exhibitor Options and Prices	
Early Registration - before February 1	
Single Booth - 10'x10'	\$750
Double Booth - 10'x20'	\$1400
Vehicle Booth - outside space	\$700
After Feb. 1, all booth prices increase by \$200.	

SPONSORSHIP OPTIONS BELOW. ALL PACKAGES INCLUDE:

- Clickable logo on the conference website
- 2 VIP Conference Passes
- Logo prominently displayed on event signage
- Special Sponsor Signage in Exhibit Hall
- Logo in Symposium on-site information
- Logo displayed in thank you ad in SCEMSA Magazine
- Recognition on SCEMSA social media

Exhibitor Schedule at-a-glance*

Thursday, March 2, 2023

8 am - 3:00 pm Exhibitor Setup
4:00-6:00 pm **Exhibit Hall Opens with
Wine & Cheese Reception**

Friday, March 3, 2023

9:00 am - 4:00 pm Exhibit Hall Open
*Lunch and attendee breaks will be in the exhibit hall
throughout the day.*

Saturday, March 4, 2023

9:00 am - 11:00 am Exhibit Hall Open
11:00 am Exhibit Hall closes and
breakdown begins

Note: We expect you to stay until 11:00 am on Saturday unless you make prior arrangements with us. You must be out of the exhibit hall by 1 pm.

SPONSORSHIP LEVELS AND ADDITIONAL BENEFITS:

» PLATINUM SPONSOR - (LIMITED SPOTS) - \$6,000

- This is the major sponsor for the Symposium. Sponsorship of the Opening for Keynote Speaker plus one Educational Session of your Choice
- Double Booth
- Large Logo on the Symposium Web Page
- Choice of day for one Conference Coffee Break
- Conference Tracker software for lead retrieval (4)
- Wine and Cheese Reception Sponsor
- Paramedic Competition Sponsor
- Electrical, Wireless provided
- Sponsorship recognition at your booth
- See additional benefits above.

» GOLD SPONSOR – \$4,250

- Sponsorship of one Educational Session of your choice
- Sponsorship of one Coffee Break
- Double Booth
- Logo on the Symposium Web Page
- Conference Tracker software for lead retrieval (2)
- Wine and Cheese Reception Sponsor
- Paramedic Competition Sponsor
- Electrical, Wireless
- Sponsorship recognition at your booth
- See additional benefits above.

» SILVER LEVEL - \$2,850

- Sponsorship of one Coffee Break
- Double Booth
- Logo on the Symposium Web Page
- Conference Tracker software for lead retrieval (1)
- Wine and Cheese Reception Sponsor
- Paramedic Competition Sponsor
- Electrical, Wireless
- Sponsorship recognition at your booth

» BRONZE LEVEL - \$1,850

- Standard Booth
- Logo on the Symposium Web Page
- Conference Tracker software for lead retrieval (1)
- Wine and Cheese Reception Sponsor
- Paramedic Competition Sponsor
- Electrical, Wireless
- Sponsorship recognition at your booth

**The sponsorship registration
deadline is Feb. 1, 2023.**

ADDITIONAL EXHIBITOR INFORMATION

Electical/Wifi (seperate form)

Electrical and Wifi access is a separate contract with the hotel (their rules, not ours). You can find the form on our website at scemsa.org/symposium-exhibits. You will NOT be charged on our invoice. Electrical service is included with all sponsorships, otherwise **vendor is responsible for payment to the hotel.**

Lead Retrieval with Conference Tracker

Once again, we will be using Conference Tracker for the on-site conference. Conference Tracker offers their lead tracker software for you as a separate charge. Sponsors receive this as part of their sponsorship. The lead retrieval option allows you to capture your contacts utilizing your smartphone and the contacts QR code. You can then retrieve their contact information including phone and email at any time in the next year.

Exhibit Hall Set Up Information

PRX will set up the exhibit hall on Wednesday morning, March 1. After the piping, draping and signage have been erected, you may move some of your material into the exhibit hall for storage. The hall will be locked at 5 pm and there will be not admittance after that time on Wednesday. Storage on Wednesday night is at your own discretion.

Exhibitor setup will begin on Thursday, March 2, 2023 at 8:00 am. The exhibit hall will be open for exhibitors only. Set up is informal. Staff asks that you be set up by 3:00 pm so the hall can be cleared of boxes and packing, and can be vacuumed before the Wine and Cheese reception opens at 4 pm.

Electrical and internet service will be set up by the hotel staff on Wednesday and Thursday based on orders placed at time of registration. Onsite orders will be filled, but may be subject to short delays and availability of hotel personnel. PRX will have additional tables, chairs, waste baskets and booth furnishing during the conference. A representative is always nearby when the hall is open.

Parking and Delivery Limited parking is available just outside the exhibit hall to off-load your displays into the hall. There is also a small freight elevator at the rear of the hotel that can be used.

Booth Preferences/Numbers

We will post a booth diagram online, but staff will assign booths based on sponsorship level and in the order received/paid. Booth numbers are not necessary for shipment purposes. Staff will ensure your shipments are placed in the correct booth!

Drop Shipments

By policy, the Hotel will usually refer you to ship materials to PRX. However, if you choose to drop ship you must ensure that your delivery is made to the Embassy Suites Convention Center on **TUESDAY, WEDNESDAY OR THURSDAY**. PLEASE NOTE: Crated/bulk merchandise sent to the facility without prior approval will not be accepted. If you have further questions, please call the Embassy Suites at 800-537-1690 for pre-delivery specifications and instructions should you choose not to utilize the services of PRX.

Shipping Address

Embassy Suites Kingston Plantation
Attn: SC EMS Symposium
9800 Queensway Blvd
Myrtle Beach SC 29577

Please have shipments arrive Tuesday, Feb. 28-Thursday, March 2. Staff will pickup at the loading dock and place in your booth.

Shipping Out

Make sure you include return labels for any material to be shipped back to you and notify your shipper of a pickup available on Monday, March 6 at the loading dock. After the exhibit hall closes on Saturday, staff will carry those boxes back to the loading dock for pickup on Monday.

Exhibit Booth Cancellation/Refund Policy

Refunds (less a \$100 processing fee) will be made for exhibit registration cancellations made in writing to Mary Napier (mary.napier@scemsa.org) by Jan. 15. After Jan. 15, no refunds will be given.

Security

Lost, stolen or damaged materials/products are the responsibility of the exhibitors both during exhibit hours and at night. SCEMSA or the hotel will not be held liable for any lost or damaged products, nor any injuries that may occur at any time during setup through tear down. While the exhibit hall is secured at night, you still leave items at your own risk.

Hotel Accommodations

Lodging is available at the Embassy Suites by Hilton Myrtle Beach Oceanfront Resort and the Kingston Plantation Condos.

Guest Room Reservations Deadline is January 27, 2023

As you call in to make reservations, please call (800) 876-0010, Option 1 for Kingston Plantation Condos or Option 2 for the Embassy Suites Myrtle Beach Resort. Identify yourself as an attendee of SC EMS Symposium 2023 and use the following SRP codes:

Embassy Suites SRP: SCE

Kingston Plantation SRP: SME

Or make an online reservation at: scemsa.org/symposium-hotel.

(You are responsible for your own hotel reservations.)

Sponsorships Available for All Budgets!

If you wish to show your support for South Carolina EMS in more ways than just exhibiting, see details on sponsorships opportunities page 2 to get you maximum exposure at this event.

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